



# SIDE LOT PROGRAM REQUEST FORM

DATE: \_\_\_\_\_

### Property and Contact Information

Requested property parcel ID# \_\_\_\_\_  
Requested property owner name \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
CITY, STATE, ZIP: \_\_\_\_\_  
PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Please provide a detailed description of the intended use of the property; if additional space is needed, attach on separate form.

- Expansion of property       Other

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- The property requested is currently delinquent in taxes.      **Amount delinquent:** \_\_\_\_\_  
 The property requested is currently owned by the Trumbull County Land Bank.  
 The property requested is currently owned by a government agency of Trumbull County.

***If one of the above boxes is not marked, the property is not eligible for this program.***

- The property requested is a side lot connecting to applicant's property.  
 The property requested is a rear lot connecting to applicant's property.  
 The property requested is located across or in front of the applicant's property.  
 The applicant is the owner and living in the property connecting to the requested property.  
 The property connecting to the requested property is rental property owned by the applicant.  
 Applicant is a nonprofit organization.  
 Applicant is a government agency.

If submitted by email please type name and date.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The completion of this request form is not an assurance that the property will be transferred to the requestor; this form is a statement of request only. Transfer of the property into the Land Bank may take 12-18 months after the request is submitted. Parcels one acre or larger, commercial parcels, and parcels with substantial value will be handled by a bid/auction process. All adjoining property owners to the requested parcel will be contacted and if interested the lot will be split, giving equal portions to both parties. All parcels shall have a title search completed as part of the foreclosure action and will be conveyed with marketable title.

Please return form to: TCLRC c/o Trumbull Neighborhood Partnership, 170 North Park Ave Warren, OH 44481 or [shawn@tnpwarren.org](mailto:shawn@tnpwarren.org)

If you have any questions or concerns regarding the application process or parameters within please contact the TCLRC at (330) 469-6828 or by email at [shawn@tnpwarren.org](mailto:shawn@tnpwarren.org). If you are occurring problems downloading this form or want a hard copy please contact the TCLRC for assistance.

# Terms & Conditions

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- The applicant must be current on all property taxes and have no current housing or zoning code violations.
- The applicant must be able to maintain the property in accordance with all local building, housing, health and zoning codes.
- All properties are sold in an “AS IS” and “WHERE IS” condition with no warranty or representations by Trumbull Neighborhood Partnership and/or the Trumbull County Land Reutilization Corporation.
- All costs associated with labor, material, supplies, etc. are the sole financial responsibility of the purchaser.
- The applicant understands that the submission of this request form in no way guarantees the applicant the property.
- The applicant understands that all adjoining property owners may be contacted and if adjoining property owners are interested, the parcel may be split and equal portions given to each property owner.
- This application is being accepted by the TCLRC for consideration for the Land Bank program. Taking this request does not guarantee tax action or any notice to the requesting individual.

**By signing below, I agree that I have read and accept the Terms & Conditions for the side lot program as stated above.**

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Applicant

Date