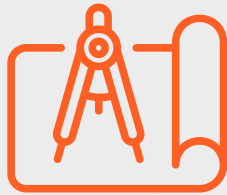




# Submission Requirements

In order to facilitate a review and evaluation by TNP, each developer or developer team responding to this Request for Proposal is asked to structure a response in conformance with the outline presented below:



## Statement

A statement that explains your interest and the unique capabilities for this project.

## Renovation Proposal / Concept Plan

The developer must provide full and detailed renovation specs and renovation timeline for the structure and a basic concept plan for the site. TNP will provide access to the site upon request.

## Development Team Qualifications

Provide an overview of the investment entity, contact names, company contact information including address, key project representatives, description of your project approach and any other additional information you feel would be relevant.



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## Portfolio

Experience provided with mixed-use redevelopment or development in historic downtowns and/or urban areas within the last 10 years will be highly regarded by reviewers. Of particular interest are highly visible revitalization projects that incorporate various housing components within a mixed-use development. Include a brief description of each project, with a detailed explanation of the development concept, time for completion, construction costs, roles of development entities and if any public assistance was utilized.

## Past Project References

References from key decision makers familiar with your projects and the developer's performance who may be contacted.

## Financial Capability

Provide substantiation that the developer has the financial means to execute the proposed development. A brief statement is sufficient for this qualifications package. You may be asked to disclose the following information:

- Audited financial statements
- Financial references
- Potential sources of equity and/or debt financing
- Other evidence of financial capability, as appropriate

## Other Information

Any additional information that the respondent considers relevant may be attached to the proposal and referenced within this section.

## Deadline

All submissions must sent to  
**Jessica King** at:  
[jessica@npwarren.org](mailto:jessica@npwarren.org)

or mailed to:

736 Mahoning Ave. NW  
Warren, OH 44483

